December 10, 2020

1. **Call to Order**

Chairman Yaw called the in-person/Zoom meeting to order at 3:05 pm and welcomed Representative Jeff Wheeland as a new member to the Penn College Board of Directors. Representative Wheeland takes the place of Representative Garth Everett who retired in November.

**Attendance**

**Members Present**
- Senator Gene Yaw
- Dr. Robert N. Pangborn
- Mr. Joseph J. Doncsecz
- Mr. Michael J. DiRaimo
- Rep. Jeff Wheeland
- Mr. John M. Young
- Dr. Blannie E. Bowen
- Mr. Abraham Harpster
- Dr. Steven P. Johnson
- Dr. John J. Romano

**Members Absent**
- Ms. Lynda M. Livingston

Also in attendance was Ann Pepperman, Esq.

2. **Public Comment Period**

Chairman Yaw welcomed comments from the public on any agenda item.

3. **Approve Minutes of Previous Meeting: October 1, 2020**

A motion was made by Rep. Wheeland, seconded by Mr. Doncsecz, and carried by a unanimous affirmative vote to approve the minutes from the October 1, 2020, meeting as presented.

4. **Approve ERP selection**

A motion was made by Senator Yaw, seconded by Dr. Pangborn, and carried by a unanimous affirmative vote to approve the ERP selection.

5. **Accept the audited financial statements for the fiscal year ended June 30, 2020**

A motion was made by Dr. Bowen, seconded by Mr. DiRaimo and carried by a unanimous affirmative vote to accept the audited financial statements for the fiscal year ended June 30, 2020.

6. **Presentations:**

The Board heard presentations on the following:

- Student Presentation: Ethan McKenzie, SGA President, Software Development & Information Management
- Larry A. Ward Machining Technologies Center Video
- Penn College Electronics Lab Video

7. **Comments from the President**

President Gilmour shared the following with the group:

- Thank you to Chris Suzadail and Laurie Fullerton for their work on the ERP.
• December commencement is being postponed until May. A video message featuring Dr. Gilmour, Senator Yaw and the student speaker will go out to all graduates.
• Penn College’s horticulture department delivered 450 poinsettia plants to UPMC Susquehanna for distribution to health care workers. The plants are annually grown in at Earth Science Center greenhouse for a holiday sale, but ongoing COVID-19 concerns prompted the traditional event’s cancellation.
• To date, we have received $4.8 million in gifts and donations. This is $500,000 ahead of last year.

8. Comments from the Chairman of the Board

Chairman Yaw commended Penn College for their COVID response and the successful completion of an in-person semester.

9. Public Comments

None

10. Adjournment

The meeting was adjourned at 4:04 pm

Respectfully submitted,

Valerie A. Baier