

June 14, 2018

1. Call to Order

Chairman Yaw called the meeting to order at 3 pm.

Attendance

Members Present

Senator Gene Yaw  
Dr. Robert N. Pangborn  
Mr. Steven P. Johnson  
Mr. Joseph J. Doncsecz  
Mr. Michael J. DiRaimo  
Dr. Thomas G. Poole

Ms. Lynda M. Livingston  
Mr. John M. Young  
Rep. Garth D. Everett  
Dr. Blannie E. Bowen  
Dr. John J. Romano

Members Absent

None

Also in attendance was Richard F. Schluter, Esq.

2. Public Comment Period

Chairman Yaw welcomed comments from the public on any agenda item. He also announced at their Board lunch meeting there was an executive session to discuss personnel items.

3. Approve Minutes of Previous Meeting: February 8, 2018

A motion was made by Ms. Livingston, seconded by Dr. Bowen, and carried by a unanimous affirmative vote to approve the minutes from the February 8, 2018, meeting as presented.

4. Authorization for the College to continue operations after June 30, 2018, at budgeted levels approved for the fiscal year 2017-2018, in the event a state budget is not passed by June 30, 2018

A motion was made by Dr. Poole, seconded by Mr. Doncsecz, and carried by a unanimous affirmative vote to authorize the College to continue operations after June 30, 2018, at budgeted levels approved for the fiscal year 2017-2018, in the event a state budget is not passed by June 30, 2018.

5. Approve the 2018-2019 budget, tuition and fees

A motion was made by Mr. Doncsecz, seconded by Dr. Pangborn and carried by a unanimous affirmative vote to approve the 2018-2019 budget, tuition and fees.

6. Approve the 2018-2019 dining and residence life fees

A motion was made by Dr. Romano, seconded by Rep. Everett, and carried by a unanimous affirmative vote to approve the 2018-2019 dining and residence life fees.

7. Authorize the appointment of Baker Tilly to perform auditing services, as outlined in the engagement letter, for the fiscal year ending June 30, 2018

A motion was made by Mr. Young, seconded by Ms. Livingston, and carried by a unanimous affirmative vote to authorize the appointment of Baker Tilly to perform auditing services, as outlined in the engagement letter, for the fiscal year ending June 30, 2018.

8. Approve the gift to the City of Williamsport

A motion was made by Mr. DiRaimo, seconded by Mr. Doncsecz, and carried by a unanimous affirmative vote to approve the gift to the City of Williamsport.

9. Approve the gift to the Williamsport Area School District

A motion was made by Dr. Bowen, seconded by Dr. Romano, and carried by a unanimous affirmative vote to approve the gift to the Williamsport Area School District.

10. Approve the Community Arts Center Board of Directors

A motion was made by Dr. Pangborn, seconded by Mr. Young, and carried by a unanimous affirmative vote to approve the Community Arts Center Board of Directors.

11. Approve the emeritus status for Mr. Colin W. Williamson

A motion was made by Dr. Poole, seconded by Ms. Livingston, and carried by a unanimous affirmative vote to approve the emeritus status for Mr. Colin W. Williamson.

12. Approve policy 7.15, *Campus Security*

A motion was made by Rep. Everett, seconded by Mr. Young, and carried by a unanimous affirmative vote to approve policy 7.15, Campus Security.

12a. Authorize the awarding of the bids for the Welding Expansion

A motion was made by Dr. Pangborn, seconded by Dr. Poole, and carried by a unanimous affirmative vote to authorize the awarding of the bids for the Welding Expansion.

12b. Approve personnel title changes

A motion was made by Dr. Bowen, seconded by Mr. Doncsecz, and carried by a unanimous affirmative vote to approve personnel title changes.

13. Presentation:

- Apprenticeship Update – Ms. Shannon M. Munro, Vice President for Workforce Development, and Mr. Chris Ray, Executive Director for Business Development

14. Information Items:

- Promotions & Sabbaticals – Dr. Paul L. Starkey, Vice President for Academic Affairs & Provost
- Policies to go before the Board on an annual basis

15. Comments from the President

President Gilmour shared the following with the group:

- 900 students participated in commencement ceremonies held May 11/12. Thank you to Dr. Bowen, Mr. Johnson and Mr. Young for representing the Board.
- Joanna Flynn, associate professor of mathematics, was presented with the Veronica M. Muzic Master Teacher Award at commencement.

- The College's Baja team competed in Kansas May 17-20. The team had 3 top 10 finishes.
- On June 14, representatives of the Milton Hershey School were on campus to formalize a memorandum of understanding.
- Tracy Brundage, former vice president for Workforce Development, has been named as Keystone College's 11th president.

16. Comments from the Chairman of the Board

Chairman Yaw thanked the board members who covered the commencement ceremonies. He also took a moment to remember Senator Roger Madigan who passed away on June 2, 2018. The Senator was an advocate for Penn College and a longtime member of the College's Board of Directors.

17. Public Comments

None

18. Adjournment

The meeting was adjourned at 4:05 pm.

Respectfully submitted,

Valerie A. Baier