

Name

Organization/Affiliation *(not required)*

Phone

Email

Short bio *(not required)*

Workshop Title

Length

Description

Schedule *(ONLY required if 2 day workshop; please outline the itinerary for each day)*

Age range or other specific audience *(ex. High school students; Veterans)*

Date and time preferences

Max enrollment

Facilities Requirements *(ex. large tables, sink, open space to move):*

*Classroom space will be selected based on your requirements as well as the maximum enrollment, medium, etc. Instructor is responsible for cleaning the room of all artwork, supplies, etc. at the close of each workshop, unless other arrangements have been made.*

A/V requirements *(ex. Projector and screen, computer, internet access)*

Materials list *(all materials will be provided by The Gallery; please provide tentative materials list as well as any personal items participants should bring with them)*

Do you require lodging? *(2 day workshops only)*

Are you willing to offer the workshop/lecture more than once?

Images of your work (up to 3) or supporting materials are welcome, but not required.

Additional comments, questions.

Email your proposal to: [gallery@pct.edu](mailto:gallery@pct.edu) with subject 'Mindful'

Questions? 570-320-2445