Title: Course Repeat Limits (formerly Limiting Number of Times Students May Repeat a Course)

Number: PR 4.28

Approved by: Presidential Action

Approved Date: 09/1998
Implementation Date: 09/1998
Last Review Date: 08/2020
Last Revision Date: 08/2020

Persons/Departments Affected:
All students

Responsible Department:
Academic Affairs

Procedure:
I. The transcript will identify repeated courses.

II. The student’s profile will list courses that the student has taken more than one time.

III. A warning is displayed when students are scheduling a course for the final time permitted by the Course Repeat Limits Policy (P 4.28).

IV. Students who fail to complete a course after the number of attempts provided herein receive notice of academic suspension from the dean of enrollment and academic operations or designee.

Revision History:
Date: 08/2020 Revised language to account for graduate-level courses and reflect practice.
Date: 02/2017 Changed (shortened) title of policy and procedure.
Date: 02/2012 Alignment of language with current practice

Date: 06/2004 Revision limited the number of times students may attempt developmental courses

Date: 12/2001

Cross References:
Course Repeat Limits Policy, P 4.28