Pennsylvania College of Technology

Policy Statement

Title: Auditing a Course  Number: P4.40

Approved by: Presidential Action  Approved Date: 04/1983
Last Review Date: 02/2021
Last Revision Date: 08/2011

Persons/Departments Affected:
Academic Affairs; Students

Responsible Department:
Academic Affairs

Definitions:
Audit a course – to enroll in a course without receiving academic credit or a grade

Policy:
I. Students may enroll in a course as an audit with permission of the instructor and the applicable school dean or designee if they have satisfied the prerequisites for the course.
   A. Auditing students are not required to prepare papers or take examinations, and they do not receive credit or a grade for the course.
   B. The same tuition and fees are charged for an audited course as for a course taken for credit and grade.
   C. Students must indicate if they wish to audit a course when they schedule.
      i. Students may not change their enrollment status after the first day of class.

Revision History:
Date: 08/2011 Revise to new format; minor editorial changes.
Date: 11/1999

Cross References: