

Pennsylvania College of Technology
Momentum Incentive Program Terms and Conditions
Updated 6/14/2021

By opting into the Momentum Incentive Program (Program) the student understands and agrees to the following:

1. Definitions

a. Tuition Freeze

Tuition freeze refers only to the per credit tuition fee and is referred to as the guaranteed tuition rate; other fees are excluded from this Program.

b. Tuition Freeze Period

For students eligible to participate in the Program, the tuition freeze period begins with the second academic year. This freeze will continue for the planned length of the academic profile, as prescribed by the Penn College catalog, unless extended as set forth below, provided the student meets all requirements of the Program as define in section 3.

c. Continuous Enrollment

Continuous enrollment is defined as a student being consecutively enrolled in fall and spring semesters in courses creditable toward a baccalaureate degree or combined baccalaureate/master's degree. A break in continuous enrollment occurs when a student is not enrolled in consecutive semesters at Penn College. Not attending summer terms does not constitute a break in enrollment. Once a break in continuous enrollment occurs, the requirements of the Program are not met and participation in the Program ends.

2. Program

The Program is a tuition freeze program designed to guarantee a student, who meets specific eligibility requirements, that the rate of tuition, as approved by the Pennsylvania College of Technology's (Penn College) Board of Directors, will remain constant during the tuition freeze period, provided the student complies with all requirements of the Program.

3. Eligibility to Participate in the Program

- a. Student must be a full-time, first time, fall start baccalaureate or combined bachelor/master degree seeking student.
- b. Student must opt-in to the Program electronically via their student dashboard.
- c. Student must be eligible to enroll in a baccalaureate degree or combined baccalaureate/master's degree. Students testing into ENL001, MTH005, MTH006, or MTH008 will need to satisfy this developmental coursework by the end of the student's first year in the Program, which includes summer semesters.

- d. If a student with developmental coursework defers admission to remediate, enrolls in the next fall semester, and meets other eligibility requirements, he or she may opt into the Program.

4. Requirements to Remain Eligible for the Program

- a. Student must maintain a minimum 3.0 cumulative GPA.
- b. Student must complete a minimum of thirty (30) credits per year, which includes fall, spring, and summer semesters. Credits falling in the below categories will count toward minimum credit requirements.
 - i. Credits completed at Penn College or another accredited institution in accordance with Penn College transfer policy.
 - ii. Credits granted through credit by exam.
 - iii. Credits granted through advanced placement.
 - iv. Penn College Now credit as applied to the currently enrolled program.
- c. Student must be continuously enrolled at Penn College during the tuition freeze period.
- d. Student must be in good financial standing with Penn College throughout participation in the Program.

5. Students Not Eligible for the Program

- a. Any student who fails to meet the eligibility requirements listed in section 3 will be immediately removed from the Program, thereby ending the tuition freeze period. The per credit tuition cost for any additional academic semesters converts to the amount of the approved tuition for that semester.
- b. Students participating in or utilizing any of the following benefits are not eligible for the Program:
 - i. Students using the Penn State employee/employee dependent tuition discount
 - ii. Students using the ROTC Bald Eagle Battalion employee/employee dependent tuition discount
 - iii. Students using the Penn College employee/employee dependent tuition waiver
 - iv. Students under the Lycoming-Penn College Tuition Exchange agreement

6. Extension of the Tuition Freeze Period

- a. No later than one semester prior to the expiration of the tuition freeze period, a student may request an extension, beyond the planned length of the academic profile as prescribed by the Penn College catalog. This request must be in writing to the Dean of Academic Operations.

- b. The Appeals Committee (Committee), administered by the Dean of Academic Operations, will evaluate requests for extension. Each case will be evaluated on its own merits to determine whether an extension should be granted and, if so, the nature and duration of any extension. The appeal must fall within extenuating circumstances established by the Committee as described below.
- c. If the Committee finds that the student cannot complete the academic profile/degree within the tuition freeze period due solely to a lack of available mandatory or required courses or space in required or mandatory classes provided by Penn College, Penn College will provide the student with an opportunity to take the necessary course or courses at the guaranteed tuition rate.
- d. Other circumstances will be considered for an extension of the tuition freeze period, depending on the validity and impact of the circumstances including:
 - i. Illness or injury of the student
 - ii. Disability that necessitates a reduced course load as a reasonable accommodation
 - iii. Medical Leave of Absence
 - iv. Victim of violence or crime while enrolled
 - v. Extenuating circumstances making it impossible for a student to meet the required minimum program requirements.
- e. If the Committee determines that the student has provided sufficient documentation of extenuating circumstances, which were outside the control of the student and prevented the student from completing the student's academic profile during the assigned tuition freeze period, the Committee will determine the appropriate period of time or number of courses to extend the guaranteed tuition rate.
- f. Any student who takes longer than their tuition freeze period to graduate due to service in the United States Armed Services will be given an automatic extension of the tuition freeze period based on the number of academic terms impacted by the student's military service absence.
- g. The decision of the Committee is final.

7. Amendment and Termination

- a. Penn College reserves and has the right to terminate the Program at any time and to modify or amend the Program at any time and from time to time.
- b. Program termination will be prospective only and will not affect students who are participating in the Program at the time of its termination.

- c. Modifications may or may not affect students who were then participating in the Program. That determination will be made by Penn College at the time the Program is modified, based on the nature of the modification and other circumstances.