

Noncredit Application for International Students

Workforce Development & Continuing Education

Pennsylvania College of Technology

PENNSTATE



An affiliate of The Pennsylvania State University

Submit completed application form with \$50 non-refundable application fee.

SEND TO: WDCE DIF 29

Pennsylvania College of Technology
One College Avenue
Williamsport, PA 17701-5799
USA

FOR ADDITIONAL INFORMATION:

PHONE 1-570-327-4775
1-800-367-9222 (in U.S. and Canada)
WEB SITE wdce.pct.edu
E-MAIL wdce@pct.edu

PLEASE PRINT so that your responses are easy to read.

Last name _____ First name _____ Middle initial _____

Foreign Address Check if you want Visa documents sent here

Street address / Box number / Apartment _____

City _____ Province or State _____ ZIP code _____ Country _____

U.S. Address Check if you want Visa documents sent here

Street address / Box number / Apartment _____

City _____ Province or State _____ ZIP code _____ Country _____

Current Contact Information

E-mail address _____ Parent/Guardian e-mail address (optional) _____

Telephone number including area code _____

Cell phone number including area code (optional) _____

Country of Citizenship _____ Country of Birth _____

Date of Birth _____ Female Male

If your name has been changed, please provide your name as it may appear on other records. _____

Please identify your closest relative to be contacted in case of emergency.

Check the appropriate relationship to you: Parent Guardian Spouse Other _____

Last name _____ First name _____ Middle initial _____

Street address / Box number / apartment _____

City _____ Province or State _____ ZIP code _____ Country _____

Telephone number including area code _____

Work phone number including area code (optional) _____

Cell phone number including area code (optional) _____

E-mail address (optional) _____

Educational Background

Please provide a list of all schools you are currently attending or have previously attended beginning with the most recent. If you need more space for listing institutions, please attach additional sheets of paper.

Official Name of School Attending/Attended	City and Country Where School is Located	Month and Year You Began and Completed Studies	Language of Instruction	Exams, Certificates, Diplomas, or Degrees Completed*	Dates of Exams, Certificates, Diplomas, or Degrees (Graduation)	Your Age at Completion (for each level of schooling)

Federal law requires that institutions of higher education gather the following information regarding the ethnicity and race of its students and employees. Your individual information will be kept strictly confidential. The law only requires institutions to report aggregate totals for each category.

Select the appropriate responses regarding your ethnicity (Part 1) and your race (Part 2):

Part 1: Is your ethnicity Hispanic/Latino (Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin)? Yes, Hispanic/Latino No, not Hispanic/Latino

Part 2: What is your race? (select one or more) White Black or African American Asian American Indian or Alaska Native Native Hawaiian or Other Pacific Islander

American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asian, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Please sign below

I certify that all information provided is complete and accurate. I understand that any falsification of the above information may invalidate my application.

Signature _____ Date _____

FINANCIAL GUARANTEE FORM

This form must be completed to issue an I-20 for purposes of admission, reinstatement, change of level/degree or major, and extension of stay. All international students must be able to show they have the funds for one program year (12 months). Funds must equal or exceed \$24,290 for 2010-11 program year. This document becomes a permanent part of a student's record and represents a commitment to provide funds for continuing years of study, if applicable.

You or a family member may support yourself or have a sponsor provide support for your expenses. You may have more than one funding source.

If you or a family member will sponsor yourself, submit:

- an official bank letter stating the current balance *and*
- a letter from the account holder(s) stating the amount they are willing to guarantee toward your educational costs

If you will be sponsored by a permanent resident of the U.S. or a U.S. citizen, the sponsor needs to complete:

- an I-134 and submit the appropriate documentation

If you will be sponsored by a private institution or government agency, provide:

- a letter from an appropriate official of that agency, including information about the duration of the financial support.

All financial documents must be dated within the last six months.

Check how you will be sponsored and list the amount of the sponsorship. The total must meet or exceed \$24,290 for 2010-11.

Student's personal funds \$ _____

Family funds \$ _____

Funds from another source \$ _____

Specify type: _____

Check the following that apply:

- Bank letter of statement with current balance (required for sponsorship by self, family, and other)
- Letter for the account holder stating the amount (required for sponsorship by self, family, or other)
- I-134 with documentation (required if sponsored by a citizen of the U.S. or a U.S. resident)
- Sponsor's letter (required if sponsorship by a private institution or government agency)

I agree that the above documentation provides accurate financial guarantee information for enrollment or continued enrollment at Pennsylvania College of Technology. Sign and print your name and date. If you are being sponsored by a family member or someone else, have your sponsor sign and print his/her name and date it.

Print student's name

Student signature

Date (month/day/year)

If applicable:

Print sponsor's name

Sponsor signature

Date (month/day/year)

Remember to submit original documentation. We will not accept copies or documentation sent by fax machine.

Information for Immigration Documents

Indicate the name of your sponsor _____
(if self-sponsored, write your name)

What is the relationship of sponsor to you (i.e., parent, uncle, etc.)? _____

Amount guaranteed for the first year \$ _____ (See the Financial Guarantee Form, and attach financial documents)

For subsequent years, indicate the name of your financial sponsor _____

Amount of support \$ _____

How will you travel to Penn College? From within the U.S. From outside the U.S.

If you are currently living in the United States, complete the following:

Type of U.S. Visa _____ I-94 expiration date _____

Do you plan to remain in this status? Yes No

Send in copies of the following:

- | | |
|---|--|
| <input type="checkbox"/> Visa | <input type="checkbox"/> Pages 1 & 3 of your current I-20, if on an F visa |
| <input type="checkbox"/> I-94 (front and back) | <input type="checkbox"/> Form DS-2019, if on a J visa |
| <input type="checkbox"/> Passport (biographical pages with picture) | |

Please sign below

I certify that all information provided is complete and accurate. I understand that any falsification of the above information may invalidate my application.

Signature

Date

✓ Checklist

Before mailing your Application:

- Provide the appropriate financial information.
- Send all necessary information to Workforce Development & Continuing Education at Penn College.
- Send \$50 non-refundable application fee.

Penn College encourages qualified persons with disabilities to participate in its programs and activities. If you anticipate needing any type of accommodation or have questions about the physical access provided, please contact Disability Services at (570) 320-5225, TTY: (570) 321-5528, or fax 570.327.4501 in advance of your participation or visit.

Pennsylvania College of Technology does not discriminate in admission by race, color, religion, national origin, sex, handicap, age, sexual orientation, political affiliation, status as a protected veteran, or any characteristic against which discrimination is prohibited by applicable law, and operates on a nondiscriminatory basis throughout the institution.

Announcement of this policy is in accordance with the State law including the Pennsylvania Human Relations Act and with Federal law, including Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990.

Any student complaints of harassment or discrimination pertaining to education should be directed to the College's Title VI, IX, and Section 504 Coordinator, Morton Neely, Pennsylvania College of Technology, One College Avenue, Williamsport, PA 17701-5799, phone: (570) 327-4765, fax: 570.321.5545 or to the Director of the Office of Civil Rights, Department of Education, Office of Civil Rights, Washington, D.C. 20201. For information on accommodations for persons with disabilities, contact Kay Dunkleberger, Coordinator of Disability Services, Pennsylvania College of Technology, One College Avenue, Williamsport, PA 17701-5799, phone: (570) 320-5225, TTY: (570) 321-5528, or fax: 570.327.4501.

This notification is available at www.pct.edu/studentpolicy and is on file in Braille and audio in the following offices at the College: Financial Aid, Student & Administrative Services Center, Room 1013; Admissions, Student & Administrative Services Center, Room 1068; Counseling Services, Bush Campus Center, Room 204, and the Madigan Library.