

June 25, 2009

1. Call to Order

Chairman Dunham called the meeting to order at 3 p.m. President Gilmour introduced the “Links” and the School Deans.

Attendance

Members Present

Dr. Robert E. Dunham	Rep. Rick Mirabito
Mr. Birch B. Phillips, Jr.	Ms. Lynda M. Livingston
Dr. Robert N. Pangborn	Mr. John M. Young
Senator E. Eugene Yaw	Mr. Joseph J. Doncsecz (by phone)
Dr. Craig D. Weidemann	

Members Absent

Dr. John J. Cahir	Dr. Robert A. Secor
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Also in attendance was Ann Pepperman, Esq.

2. Public Comment Period

Chairman Dunham welcomed comments from the public on any agenda item.

3. Approval of Minutes of Previous Meeting: April 30, 2009

A motion was made by Mr. Phillips, seconded by Ms. Livingston and carried by a unanimous affirmative vote to approve the minutes from the April 30, 2009, meeting as presented.

4. Approve the 2009-2010 budget, tuition, and fees

A motion was made by Mr. Phillips, seconded by Dr. Weidemann and carried by a unanimous affirmative vote to approve the 2009-2010 budget, tuition, and fees.

5. Approve gift to the City of Williamsport

A motion was made by Mr. Phillips, seconded by Dr. Pangborn and carried by a unanimous affirmative vote to approve the gift to the City of Williamsport.

6. Approve gift to the Williamsport Area School District

A motion was made by Dr. Pangborn, seconded by Dr. Weidemann and carried by a unanimous affirmative vote to approve the gift to the Williamsport Area School District.

7. Approve the engagement letter for Larson, Kellett & Associates, P.C. to audit College financial records for the fiscal year ending June 30, 2009

A motion was made by Mr. Doncsecz, seconded by Mr. Young and carried by a unanimous affirmative vote to approve the engagement letter for Larson, Kellett & Associates, P.C. to audit College financial records for the fiscal year ending June 30, 2009.

8. Approve the Community Arts Center Board of Directors

A motion was made by Senator Yaw, seconded by Ms. Livingston and carried by a unanimous affirmative vote to approve the Community Arts Center Board of Directors.

9. Approve Penn College Values

A motion was made by Mr. Phillips, seconded by Ms. Livingston and carried by a unanimous affirmative vote to approve the *Penn College Values*.

10. Approve new policy: *Protections and Protocol for Reporting Wrongful Conduct*

A motion was made by Mr. Doncsecz, seconded by Dr. Weidemann and carried by a unanimous affirmative vote to approve the new policy: *Protections and Protocol for Reporting Wrongful Conduct*.

11. Information

- Provost search update – Dr. Davie Jane Gilmour, President
- PATRAC – Mr. Tom F. Gregory **TABLED UNTIL AUGUST MEETING**
- Connections Links (introduced at the beginning of the meeting)

12. Election of Officers

Nomination was made by Dr. Weidemann to continue the existing slate of officers effective July 1, 2009. Nomination was seconded by Dr. Pangborn.

A motion was made by Mr. Phillips, seconded by Mr. Young and carried by a unanimous affirmative vote to approve the election of officers.

13. Comments from the President

Dr. Gilmour shared the following with the group:

- Governor's Institute for Career Education and Work was on campus from June 15-19
- A group of administrators will be traveling to Ashville, North Carolina, at the end of July to participate in the *Foundations of Excellence* launch meeting.
- Pennsylvania Free Enterprise Week will be on campus again this year – July 26-31
- On October 23, Penn College will be hosting a reception/dinner celebrating our 20th anniversary

14. Comments from the Chairman of the Board

Dr. Dunham thanked the officers for their service to the board.

15. Public Comments

None

16. Adjournment

The meeting was adjourned at 4:05 p.m.

Respectfully submitted,

Valerie A. Baier