



Madigan Library

Material Donation Form

The Madigan Library is pleased to consider gifts of materials for possible addition to the collection, provided they support our curricula, are in good condition and do not duplicate our holdings. We do not accept VHS tapes or audiocassette tapes. All donations become the property of the library and are evaluated and handled in the same way as purchased materials. Useful materials are integrated into the collection. Since the library book sale has been suspended, unwanted materials will be recycled.

I have read the above policy and agree that my donation may be handled accordingly.

Date _____

Donor's Name _____

Donor's Signature _____

Address _____

Phone number _____

Donor's affiliation with Penn College:	Alumnus	_____
	Faculty	_____
	Staff	_____
	Student	_____
	Member	_____
	Other	_____
	None	_____

Title(s) of donation _____

Please return this form, along with the items to be donated, to the **Acquisitions Division, Room 223 Madigan Library.**