

MV-904SP (2-08)Commonwealth of Pennsylvania
Bureau of Motor Vehicles
Special Tag Unit**P.O. Box 68293**

Harrisburg, PA 17106-8293

**APPLICATION FOR
SPECIALTY
REGISTRATION PLATE****Fee: \$20.00**

(PLUS ANY ADDITIONAL FEES CHARGED BY THE ORGANIZATION)

▲ **FOR DEPARTMENT USE ONLY** ▲

A VEHICLE DESCRIPTION AND APPLICANT INFORMATION <i>(complete this section exactly as information appears on current registration card)</i>				
TITLE NUMBER	CURRENT REG. PLATE #	CURRENT EXPIRATION	MAKE OF VEHICLE	YEAR
LAST NAME (OR FULL BUSINESS NAME)	FIRST NAME	MIDDLE NAME	PA DL/PHOTO ID# OR BUS. ID	DATE OF BIRTH
STREET ADDRESS - Must list a street address. P.O. Box # alone is not acceptable.			CITY	STATE
				ZIP CODE
In conjunction with replacement of your plate, you will receive one registration card. If additional registration cards are desired, the fee is \$1.50 for each card.				How many extra registration cards do you want? _____
B TO BE COMPLETED BY ORGANIZATION				
NAME OF ORGANIZATION:				
NAME OF ORGANIZATION, CHAPTER, POST, LODGE, EMPLOYER, etc. Pennsylvania College of Technology			TELEPHONE NUMBER (877) 728-2586	
STREET ADDRESS One College Avenue		CITY Williamsport		STATE PA
				ZIP CODE 17701
C TO BE COMPLETED BY ORGANIZATION OFFICIAL (see special instructions below)				
I certify that the individual named in Section A is a member in good standing of the organization listed in Section B:				
NAME OF ORGANIZATION OFFICIAL		TITLE	SIGNATURE	
			X	
D I CERTIFY THAT ALL INFORMATION GIVEN ON THIS APPLICATION IS TRUE AND CORRECT AND THAT WHEN I CEASE TO BE A MEMBER OF THE ABOVE NAMED ORGANIZATION, I WILL IMMEDIATELY RETURN THE REGISTRATION PLATE TO THE DEPARTMENT OF TRANSPORTATION.				
X _____		APPLICANT'S SIGNATURE IN INK		DATE

GENERAL INFORMATION REGARDING A SPECIALTY PLATE

- **This application**, with Sections A and D completed in full, **must be returned to the organization official for submission to the Department.** No applications sent directly to the Department by the organization member will be processed. All applications must be sent to the Department by the organization.
- **The applicant listed in Section A must be a registered owner of the vehicle as indicated on the vehicle's registration credential.** If the vehicle is a leased vehicle, Form MV-1L, "Application for Lessee Information", must be completed and attached. (Note: Form MV-1L is available on our website at www.dmv.state.pa.us.)
- Fee required with this application is \$20.00. The participating organizations may charge additional fees to offset the cost of plate production and a contribution to the organization. Please contact the organization representative for correct payment method. **DO NOT SEND CASH.**
- No specialty plate will be duplicated. If your plate is lost, stolen or defaced you will need to reapply for a specialty plate by completing this application and submitting with the appropriate fees. Should you need an immediate replacement plate, please complete and submit Form MV-44, "Application for Duplicate Registration Card, Replacement of Registration Plate, Renewal Sticker or Weight Class Sticker" and submitting a fee of \$7.50. A standard issued plate will be issued until the replacement specialty plate can be provided. (Note: Form MV-44 is available on our website at www.dmv.state.pa.us.)
- Requests for specialty registration plates are restricted to passenger vehicles, trucks and motorhomes with a registered gross weight of not more than 10,000 lbs. **Motorcycles and trailers do not qualify for specialty registration plates.**
- **NO REFUND OF FEE** will be issued when applicant cancels request after order is placed.
- When the applicant ceases to be a member in the organization as listed in Section B, the registration plate must be returned to the Department. Complete Form MV-44 and submit a fee of \$7.50 for reissue of a regular series registration plate.
- Specialty plates are issued in number sequence only and may not be personalized.
- To avoid possible problems with citations with your old registration plate, return it to: Department of Transportation, Bureau of Motor Vehicles, Return Tag Unit, P.O. Box 68597, Harrisburg, PA 17106-8597 after you have received your special organization plate.
- Please allow 4-6 weeks for delivery.
- If applying for a Fraternal Order of Police plate, the PA State Lodge seal and the PA State Lodge Recording Secretary signature must be affixed to this application.