

## What other hiring opportunities are available?

Through two statewide programs, the Pennsylvania Higher Education Assistance Agency (PHEAA) provides Pennsylvania employers the opportunity to hire in-state residents who are enrolled in a PHEAA-approved postsecondary program.

The **State Work-Study Program (SWSP)** allows hiring by both nonprofit and for-profit employers. Many jobs – from “high-tech” to community service – qualify for SWSP. Employers pay students and PHEAA reimburses employers for a portion of the actual, approved student earnings. Nonprofit organizations receive a 40-percent reimbursement; for-profit businesses receive a 30-percent reimbursement from PHEAA.

The **Community Service Program** provides opportunities for hiring by government agencies and nonprofit organizations.

For more information, contact PHEAA at **matchingfunds@pheaa.org** or 1-888-877-1457.

## Whom should I contact about the JLD program?

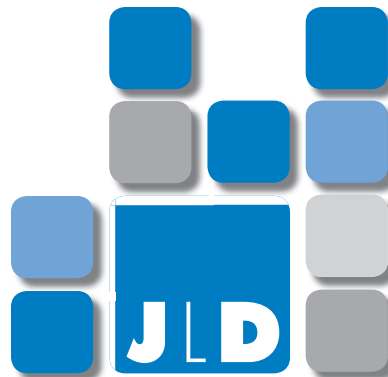
### **Job Location and Development Coordinator**

Career Services  
Bush Campus Center, Room 202

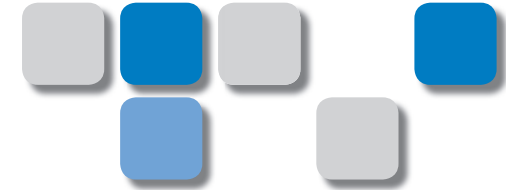
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## JOB LOCATION & DEVELOPMENT



## CAREER SERVICES

# Pennsylvania College of Technology

PENNSTATE



An affiliate of The Pennsylvania State University

Are you having **trouble**  
finding reliable  
**part-time** help?

## Are you having trouble finding reliable part-time help?

Pennsylvania College of Technology is here to help. We are pleased to introduce the Job Location and Development (JLD) program on the Penn College campus.

## What is JLD?

JLD is one of the Federal Work-Study programs administered by Penn College. The purpose of the program is to locate and develop off-campus, part-time job opportunities for currently enrolled students who want to work but do not qualify for need-based financial aid.

## Who is eligible to hire these students?

Any profit or nonprofit employer is eligible to participate in this program.

## Who pays the wages of the students who are hired?

The employer is responsible for paying all student wages and related payroll costs. The purpose of the JLD program is not to supplement wages, but rather to locate and develop local job opportunities.

## Who will interview and hire these students?

The JLD program acts as a clearinghouse or referral service. It puts students in touch with local employers who need part-time workers. Therefore, all interviewing and hiring is done by employers in accordance with their own needs and hiring practices. Throughout the process, you will treat the student just as you would any other employee.

## Does the JLD have any limitations?

Yes. Under the JLD program, the jobs located and developed must be suitable to the scheduling and other needs of the student and, to the extent possible, must complement and reinforce the educational program or vocational goals of the student.

## Is there any information an employer must provide the College if it employs students through the JLD program?

Yes. The employer must report to the institution the number of students who are hired and the total earnings earned by each student. This is information that Penn College must submit in annual reports related to the expenditure of Federal Work-Study dollars.

## May jobs located and developed under the JLD program result in the displacement of employed workers?

No. The jobs located and developed under the JLD program must not displace employees or impair existing service contracts.

## How does my company benefit?

First and foremost, participation in the JLD program can help you meet your workforce needs. We will screen applicants and refer only those who meet your basic qualifications in terms of hours, education, and/or experience. Second, it will give you a connection to future graduates who could meet full-time employment needs you may have later on. And finally, it provides an opportunity for business and education to work together to strengthen our community and reach out to the many young people who reside here during the school year.

